**GOVERNMENT OF PAKISTAN**

**PRIME MINISTER’S OFFICE (PUBLIC)**

**EARTHQUAKE RECONSTRUCTION & REHABILITATION AUTHORITY**

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**INVITATION FOR BIDS**

The Earthquake Reconstruction & Rehabilitation Authority (ERRA), Islamabadinvites sealed bids. for 2x **Spilt Air Conditioners (Cool Only)** from bidders who must be registered with Income tax, Sale tax and have at least two years working experience in the relevant field..

.2. Interested bidders may download the detailed Bidding Documents having specification and terms & conditions from websites of ERRA ([www.erra.pk](http://www.erra.pk)) and PPRA ([www.ppra.org.pk](http://www.ppra.org.pk)). Bids must be delivered to ERRA HQ office on or before **1100hours on 05-07-2018**. Bids will be opened in the presence of bidders or their authorized representatives at **1130 hours on same day***in*the small conference room ERRA HQ Murree Road (Opposite Margalla Town), Islamabad.

3. **Single stage one envelope procedure will be adopted**. The Bids must be enclosed with 3% Earnest-money of total Quoted Bid Value (Re-fundable), in the shape of a Pay-order or Bank-draft in favour of Deputy Director (Procurement), ERRA HQ, Islamabad.

4. ERRA reserves the right to accept or reject any or all of the bids at any time in public interest as per PPRA rules.

**(MALIK FARHAT ABBAS)**

**DEPUTY DIRECTOR (PROCUREMENT)**

**Earthquake Reconstruction & Rehabilitation Authority (ERRA)**

Headquarter Office Building Complex, Murree Road,

**P.O. 2688, Islamabad.**

Ph: 051 – 9030960

**SPECIFICATION**

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| --- | --- | --- | --- |
| **Ser** | **Name of Procurement** | **Nomenclature of Items Involved** | **Demand/ Quantity** |
| 1. | Spilt Air Conditioners (Cool Only)  Star Rating - 3 Star & above  Power - 220-240V /50HZ  Ton - 2  Capacity - (BTU /hr) 24000  Refrigerant - R410a or Equivalent  ( with complete installation) | Unit should be equipped with an Automatic restarting facility which allows the unit to restart and resume the set operating conditions in the event of a power supply shut down without the use of the hand control. The operation should be resumed without warning after the power is restored. | 2 |

**PURCHASE OF 2 X SPILT AIR CONDITIONERS**

**TERMS AND CONDITIONS FOR BID AND BIDDERS**

1. **Tender Identification Number.** TENDER No. 018 / 2018.

2. **Title.** Purchase of 2x Spilt Air Conditioners through “**SINGLE STAGE ONE ENVELOPE METHOD”.**

3. **Procurement Agency.**

**Earthquake Reconstruction & Rehabilitation Authority (ERRA)**

Headquarter Office Building Complex, Murree Road,

**P.O. 2688, Islamabad.**

4. **Last Date & Time for Submission of Bid**. **05-07-2018 1100 Hours**.

5. **Bid Opening Date & Time. 05-07-2018** **1130 Hours.**

6. **Bid Opening Address.**

**Small Conference Room ERRA HQ, Islamabad.**

7. **Bid Opening Process / Method.** ERRA will follow **Single Stage, One Envelope** process in accordance with **Rule 36(a) of PPRA Rules 2004**. Each bid shall comprise one single envelope containing clearly marked separately, financial proposal and technical proposal (if any). All bids will be opened and scrutinized. Bids of firms not meeting the required specifications / criteria will not be entertained.

a. **Bid Validity Period.** Bid validity period should be 90 days from the date of opening of Tender.

The amount of the bid and bid security / earnest money shall be in Pak Rupees. The bidders are required to deposit **earnest money (refundable) equal to 3% of the bid value** in the shape of either **pay order or demand draft** in favor of **Deputy Director Procurement**, ERRA, with their FINANCIAL PROPOSALS. **Bids not accompanied by bid security / earnest money will not be entertained.**

8. **Bid Validity Period**. 90 days from the date of opening of Tender.

9. **Rejection of Bid.**

a. Incomplete and conditional quotations will be rejected forthwith.

b. Bids received after due date & time will not be accepted.

10. **Bidder’s Mandatory Qualification / Prerequisites.** ***The bidder should be original***

***Manufacturer/ authorized distributor/ supplier etc and should have its own office for after sales service.***

11. **Bid Supporting Documents.**

a. Earnest Money (refundable) equal to 3 % of bid value in Pak Rupees in form of a pay order / Demand Draft in favour of Deputy Director (Procurement), ERRA.

b. Audited Bank Statements of last 5 years.

c. Income Tax and Sales Tax Registration Certificate.

e. Company Profile including proof of existence in particular business.

f. An affidavit that the Firm / Company has never been blacklisted by any Ministry / Division / Department / Organization of the Government of Pakistan in the past.

12. **Compliance Instructions.**

a. Quoted rates should include all applicable GoP taxes.

b. No cutting / overwriting of the offered prices will be accepted.

c. Strict Compliance of given Specifications. Higher Specifications will be accepted but on competitive prices of bidding process.

13. **Maximum Time of Delivery.**

a. Four weeks.

b. Right to extend time period of delivery remains with ERRA.

14. **Payments.** Will be processed as per Contract Agreement.